

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

September 8, 2015

The Central Bucks Board of School Directors held its meeting on Tuesday, September 8, 2015 in the Board Room of the Educational Services Center with President Stephen Corr presiding. The meeting was called to order by President Corr at 7:34 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Stephen Corr – President, Tyler Tomlinson – Vice President, James Duffy, Paul Faulkner, John Gamble, Joseph Jagelka, Geryl McMullin, Jerel Wohl

BOARD MEMBERS ABSENT

Kelly Unger

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. Nancy Silvius, Dr. David Bolton, Andrea DiDio, David Matyas, Edward Sherretta, Mary Kay Speese

ALSO PRESENT

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

Mr. Corr announced that the Board met in Executive Session this evening prior to this meeting to discuss legal issues and contract issues.

APPROVAL OF MINUTES

Motion by Tyler Tomlinson, supported by Joseph Jagelka, to approve the minutes of the August 25, 2015 school board meeting.

Motion Approved 8-0.

PUBLIC COMMENT

Michelle Crunkleton commented that a growing number of health and educational authorities state that school begins too early for middle and high school students and for the health and well-being of students school should begin later. She would like to know how the Board will address this. Andrew Ochadlick commented on the educational benefits of the upcoming total solar eclipse in 2017 and 2024. He also commented that 2015 was the 100th anniversary of Einstein's Theory of General Relativity. Mr. Ochadlick has donated 75 t-shirts depicting the total solar eclipse expedition for the district to distribute to high school students. Keith Mandia inquired what the district was doing to address air conditioning in the schools that are not presently air conditioned. He urged the Board to address this issue and asked what he could do to help begin the process. It was suggested that Mr. Mandia attend the next Facilities Committee meeting.

SUPERINTENDENT'S REPORT

CELEBRATING COMMUNITY PARTNERSHIPS

Dr. Weitzel introduced people within the community partnerships and spoke about some of their programs.

CB Cares Educational Foundation: Kimberly Cambra – Executive Director, and Mary Eileen Baltes – Program Coordinator

Central Bucks Family YMCA: Rachel Mauer – Director of Community Outreach

Doylestown Health: Kathy Donahue – Director, Maternal-Child Services

Board members viewed a video entitled *Health Matters*, a show on CBTv five times a year highlighting wellness topics and resources important to the community. Matt Murray, the district media specialist, with production help from Melanie Sullivan, Community Relations, and students worked with hospital personnel on the productions.

A new partnership beginning this year will be the *Parent Positive Community Speaker Series*. Dates and topics for the presentations are:

October 21, 2015 - Lenape Middle School, 7:00 p.m.: The CB Cares Educational Foundation will present a speaker on a Drug and Alcohol topic.

November 18, 2015 - Lenape Middle School, 7:00 p.m.: The school district will present the topic of student wellness and stress reduction.

February 18, 2016 - Lenape Middle School, 7:00 p.m.: Doylestown Health will present a topic relating to the physical health of children/teens.

March 12, 2016 - Central Bucks Family YMCA, 1:00 p.m.: A Resilient Kids workshop for parents and elementary students.

April 20, 2016 - Lenape Middle School, 7:00 p.m.: The CB Cares Foundation will sponsor a speaker on a wellness topic.

SCHOOL BOARD REPORTS

The BCIU Board and MBIT Executive Council minutes were mentioned. These minutes are Attachment A.

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Joseph Jagelka, supported by Jerel Wohl, to approve the August 24, 2015 and September 3, 2015 General Fund check disbursements in the amount of \$1,500,384.31; and the August 24, 2015 Capital Fund check disbursements in the amount of \$551,925.37.

Motion Approved 6-0-2. John Gamble abstained – his wife, Erika Gamble, is on the list. The Board Member Abstention Form is Attachment B. Geryl McMullin abstained – her husband's company, Keystone Tree Experts, performs tree care for CBSD. The Board Member Abstention Form is Attachment C.

BUDGETARY TRANSFERS

Motion by James Duffy, supported by Joseph Jagelka, to approve the budgetary transfers for fiscal 2014-2015 and proceed with preparing any remaining budgetary transfers necessary to finalize the 2014-2015 fiscal year, for submission to the Board for approval by October 2015.

FROM:	1100 - 400	Instruction - Purch Property Services	205,000
	1100 - 700	Instruction - Property	5,000
TO:	1100 - 500	Instruction - Other Purchase Services	35,000
	1100 - 600	Instruction - Supplies	175,000

Reallocate funds within the Instruction function.

FROM:	1200 - 600	Special Education - Supplies	25,000
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TO:	1200 - 700	Special Education - Property	25,000
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Reallocate funds within the Special Education function.

FROM:	1400 - 500	Alternative Ed - Other Purchase Services	20,000
TO:	1400 - 200	Alternative Ed - Benefits	20,000

Reallocate funds within the Alternative Ed function.

FROM:	1600 - 200	Continuing Ed - Benefits	2,500
TO:	1600 - 600	Continuing Ed - Supplies	2,500

Reallocate funds within the Continuing Ed function.

FROM:	2300 - 100	Administrative Support Serv - Salaries	200,000
	2300 - 500	Administrative Support Serv - Other Purch Services	38,000
TO:	2300 - 300	Administrative Support Serv - Purch Prof Services	230,000
	2300 - 700	Administrative Support Serv - Property	8,000

Reallocate funds within the Administrative Support Services function.

FROM:	2500 - 200	Business Support - Benefits	40,000
	2500 - 500	Business Support - Other Purch Services	1,000
	2500 - 700	Business Support - Property	2,000
TO:	2500 - 300	Business Support - Purch Professional Services	40,000
	2500 - 400	Business Support - Purch Property Services	1,000
	2500 - 600	Business Support - Supplies	2,000

Reallocate funds within the Business Support Services function.

FROM:	2700 - 200	Transportation - Benefits	99,000
	2700 - 600	Transportation - Supplies	200,000
	2700 - 700	Transportation - Property	70,000
	1200 - 300	Special Education - Purch Professional Services	401,000
TO:	2700 - 500	Transportation - Other Purch Services	770,000

Reallocate budget within the Transportation function and transfer funds from the Special Education function for Other Purchase Services.

FROM:	2800 - 400	Central Support Services - Purchase Property Serv.	115,000
TO:	2800 - 600	Central Support Services - Supplies	115,000

Reallocate budget within the Central Support Services function.

FROM:	1400 - 500	Alternative Ed - Other Purchase Services	170,000
TO:	3200 - 500	Student Activities - Other Purchase Services	170,000

Reallocate budget for Purchase Prof/Tech Services from Alternative Ed function to the Student Activities function.

FROM:	1200 - 100	Special Education - Salaries	757,500
	2100 - 100	Support Services - Salaries	60,000
	2300 - 100	Administrative Support Service - Salaries	60,000
	2600 - 100	Operations - Salaries	450,000
TO:	1100 - 100	Instruction - Salaries	312,000
	1400 - 100	Alternative Ed - Salaries	28,000
	2200 - 100	Instructional Support - Salaries	27,500
	2400 - 100	Pupil Health - Salaries	210,000
	2700 - 100	Transportation - Salaries	625,000
	2800 - 100	Central Support Services - Salaries	25,000
	3300 - 100	Community Services - Salaries	100,000

Reallocate Payroll Budget as needed between functions.

FROM:	1200 - 200	Special Education - Benefits	470,000
TO:	1100 - 200	Instruction - Benefits	250,000
	2100 - 200	Support Services Pupil - Benefits	220,000

Reallocate Benefits Budget as needed between functions.

Motion Approved 8-0.

RESOLUTION IN RESPONSE TO THE STATE AUDITOR GENERAL'S OBSERVATION

Motion by Paul Faulkner, supported by Joseph Jagelka, to approve the Central Bucks School District's Resolution in response to the State Auditor General's Observation in the Performance Audit Report for the fiscal years ending June 2011 and 2012. This Resolution is Attachment D.

Motion Approved 8-0.

PERSONNEL ITEMS

Motion by Joseph Jagelka, supported by Jerel Wohl, to approve resignations, retirements, and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, per diem substitute teachers, homebound instructors, per diem substitute bus drivers, and substitute educational assistants.

RESIGNATIONS

Name: Kevin Adams
 Position: Building Computer Specialist – Educational Services Center
 Effective: September 11, 2015

Name: Ryan Allen
 Position: Special Education Assistant – Buckingham Elementary School
 Effective: August 11, 2015

Name: Lisa Burns
 Position: Special Education Assistant – Lenape Middle School
 Effective: June 18, 2015

Name: Lisa Butler
 Position: Personal Care Assistant – Central Bucks High School – South
 Effective: June 18, 2015

Name: Dana Coverdale
 Position: Duty Assistant – Central Bucks High School – East
 Effective: June 18, 2015

Name: Samantha Ettinger
 Position: Special Education Assistant – Tamanend Middle School
 Effective: June 19, 2015

Name: Elena Ghisu
 Position: Personal Care Assistant – Titus Elementary School
 Effective: August 24, 2015

Name: Katie Logorda
Position: Special Education Assistant – Bridge Valley Elementary School
Effective: June 18, 2015

Name: Terri Nappi
Position: Basic Skills Assistant – Jamison Elementary School
Effective: June 4, 2015

Name: Meredith Puente
Position: Personal Care Assistant – Tamanend Middle School
Effective: June 18, 2015

Name: Joan Stolz
Position: Personal Care Assistant – Lenape Middle School
Effective: June 18, 2015

Name: Elizabeth Weinseimer
Position: Reading teacher – Cold Spring Elementary School
Effective: June 22, 2015

RETIREMENTS

Name: Joyce McQue
Position: Duty Assistant – Central Bucks High School – East
Effective: August 18, 2015

LEAVES OF ABSENCE

Jason Bucher Secondary Principal – Central Bucks High School – West
August 31, 2015 – TBD

Amanda Lovell (.5) Elementary teacher – Bridge Valley Elementary School
August 27, 2015 – August 2016

Melissa Schmidt (.5) Elementary teacher – Titus Elementary School
August 27, 2015 – August 2016

APPOINTMENTS

Name: Elizabeth Ayad
Position: Duty Assistant – Central Bucks High School – East
\$12.26 per hour
Effective: August 31, 2015

Name: Jayson Beifeld
Position: Personal Care Assistant – Central Bucks High School – East
\$12.76 per hour
Effective: August 31, 2015

Name: Heather Blady
Position: Staff Nurse – Linden Elementary School
\$19.45 per hour
Effective: August 28, 2015

Name: Jeannie Blokker
Position: Office Educational Assistant – Cold Spring Elementary School
\$12.26 per hour
Effective: August 31, 2015

Name: Nicole Brandecker
Position: Special Education Assistant – Lenape Middle School
\$14.01 per hour
Effective: August 27, 2015

Name: Alicia Buck
Position: Basic Skills Instructional Assistant – Mill Creek Elementary School
\$14.01 per hour
Effective: September 8, 2015

Name: Deborah Carpino
Position: Duty Assistant – Tohickon Middle School
\$12.26 per hour
Effective: August 31, 2015

Name: Florence Chappell
Position: (Temporary) Personal Care Assistant – Jamison Elementary School
\$12.26 per hour
Effective: August 31, 2015

Name: Amy Coddington
Position: Duty Assistant – Tamanend Middle School
\$12.26 per hour
Effective: August 31, 2015

Name: Jane Gregoire
Position: Special Education Assistant – Central Bucks High School – East
\$14.51 per hour
Effective: August 31, 2015

Name: Jennifer Hendri
Position: (Temporary) Staff Nurse – Butler/Gayman Elementary Schools
\$19.45 per hour
Effective: August 28, 2015

Name: Katie Humphries
Position: Special Education Assistant – Barclay Elementary School
\$14.01 per hour
Effective: August 31, 2015

Name: Amy Joseph
Position: Personal Care Assistant – Warwick Elementary School
\$12.26 per hour
Effective: August 31, 2015

Name: Rachel Knoll
Position: Personal Care Assistant – Jamison Elementary School
\$12.76 per hour
Effective: August 31, 2015

Name: William Kollock
Position: Special Education Assistant – Mill Creek Elementary School
\$14.01 per hour
Effective: August 31, 2015

Name: Kathleen Leckey
Position: Personal Care Assistant – Lenape Middle School
\$12.26 per hour
Effective: August 31, 2015

Name: Brianne Lux-Hale
Position: Personal Care Assistant – Doyle Elementary School
\$12.76 per hour
Effective: August 31, 2015

Name: Bethany McIlrath
Position: Personal Care Assistant – Central Bucks High School – East
\$12.76 per hour
Effective: August 31, 2015

Name: Kimberly McPherson
Position: (Temporary) Staff Nurse – Mill Creek Elementary School
\$19.45 per hour
Effective: August 28, 2015

Name: Edward Mitchem
Position: Personal Care Assistant – Butler Elementary School
\$12.26 per hour
Effective: August 31, 2015

Name: Candy Moyer
 Position: Duty Assistant – Central Bucks High School – East
 \$12.26 per hour
 Effective: August 31, 2015

Name: Vincent Murphy
 Position: Personal Care Assistant – Warwick Elementary School
 \$12.26 per hour
 Effective: August 31, 2015

Name: Jennifer Palmieri
 Position: Title 1 Instructional Assistant – Groveland Elementary School
 \$14.01 per hour
 Effective: September 11, 2015

Name: Peggy Rancourt
 Position: Special Education Assistant – Titus Elementary School
 \$14.01 per hour
 Effective: August 31, 2015

Name: Kristin Shovlin
 Position: Basic Skills Instructional Assistant – Buckingham Elementary School
 \$14.01 per hour
 Effective: September 21, 2015

Name: Mellany Taylor
 Position: Personal Care Assistant – Mill Creek Elementary School
 \$12.26 per hour
 Effective: August 31, 2015

Name: Mary Beth Turchick
 Position: Special Education Assistant – Tamanend Middle School
 \$14.51 per hour
 Effective: August 31, 2015

Name: Brianna Walls
 Position: Personal Care Assistant – Jamison Elementary School
 \$12.76 per hour
 Effective: August 31, 2015

Name: Katherine Walsh
 Position: (Temporary) Personal Care Assistant – Mill Creek Elementary School
 \$12.26 per hour
 Effective: August 31, 2015

Name: Stacey Wanko
Position: Basic Skills Instructional Assistant – Buckingham Elementary School
\$14.01 per hour
Effective: September 21, 2015

Name: Kathleen Weintraub
Position: Office Educational Assistant – Bridge Valley Elementary School
\$12.26 per hour
Effective: August 27, 2015

Name: Sara Zaidi
Position: Personal Care Assistant – Bridge Valley Elementary School
\$12.26 per hour
Effective: August 31, 2015

Name: Paige Zobel
Position: (Temporary) Staff Nurse – Doyle Elementary School
\$19.45 per hour
Effective: August 28, 2015

LONG-TERM SUBSTITUTE TEACHERS

Name: Nicole Brandecker
Position: (.32) Special Education teacher – Lenape Middle School
\$45,024 (B+0 credits, Step 1)
Effective: August 27, 2015 until the end of the 2015-2016 school year

Name: Erica Groendal
Position: Special Education teacher – Central Bucks High School – South
\$59,897 (M+ 0 credits, Step 1)
Effective: August 27, 2015 until the end of the 1st semester of the 2015-2016 school year

Name: Rebecca McCarty
Position: Special Education teacher – Central Bucks High School – South
\$50,897 (M+0 credits, Step 1)
Effective: August 27, 2015 until the end of the 1st semester of the 2015-2016 school year

Name: Debra Phelan
Position: (.5) Elementary teacher – Warwick Elementary School
\$50,897 (M+0 credits, Step 1)
Effective: August 27, 2015 until the end of the 2015-2016 school year

Name: Matthew Santini
Position: Special Education teacher – Bridge Valley Elementary School
\$55,791 (M+0 credits, Step 3)
Effective: August 27, 2015 until the end of the 2015-2016 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Eric Sanville
 Position: Elementary teacher – Butler Elementary School
 \$150 per day
 Effective: August 31, 2015

CLASSIFICATION CHANGES

Name	From	To	Effective Date
Brian Caughie	Assistant Principal West \$117,673	Acting Secondary Principal West \$128,500	8/31/15
Renee Ford	Personal Care Assistant Jamison No Change In Salary	Special Education Assistant Jamison No Change In Salary	8/31/15
Jacqueline Guth	Basic Skills Assistant Jamison No Change In Salary	Educational Assistant Mill Creek No Change In Salary	9/3/15
Lisa Lapeire	Basic Skills Assistant Buckingham No Change In Salary	Special Education Assistant Buckingham No Change In Salary	8/31/15

COMMUNITY SCHOOL STAFF

Kaitlyn Armstrong	Before/After School Program Instructor 2 - \$17.30	9/8/15
Nicole Kannengieszer	Before/After School Program Supervisor - \$24.00	9/8/15
Ryan Myers	Before/After School Program Instructor 2 - \$17.30	9/8/15

PER DIEM SUBSTITUTE TEACHERS Approved salary rate of \$95/day, \$100/day on Monday and Friday, \$110/day greater than 39 days, for the 2015-2016 school year.

Elizabeth Aitken	Carole Gettman	Christopher Maddish	Lisamarie Rubino
Krista Alessandri	Jared Gillespie	Cynthia Malmros	M. Jonathan Rudolph
Daniel Andrzejewski	Kristi Gimpel	Stefanie Malti	Cindy Ruenes
Alexandra Bauer	Taylor Goldsworthy	Melissa Marchand	Michael Saks
Linda Becker	Robert Goodman	Kathryn Margraff	Eric Sanville
Megan Bekes	Theresa Goodwin	Amy Marin	Michael Sautner
Jill Bell	Sharon Graham	Barbara Marr	Jessica Schuck
Madison Beveridge	Kristina Gregory	Dorothy McLane	Melissa Sharp
Nicole Brandecker	Jacqueline Grosso	Andrea Mehling	Brittany Silverman
Kristen Brown	Danielle Gruenbaum	Mary Mertens Skopowski	Jill Sincavage
Ashley Brucker	Kaitlyn Grundy	Janice Miller	Elaine Skurnowicz
Catherine Caldwell	Mary Ellen Gummer	Tracey Mills	Alyssa Smith
Mary Anna Calotta	Kelsi Halliwell	Diane Morgan	Terry Sphar
Nicolette Cardillo	Muriel Hastings	Barrie John Murphy	Theresa Spierto
Dorothy Carr	Brittany Heller	Jo Nalty	Dianne Stahl
Danielle Caserta	Stephanie Hershman	Jacqueline Neetzow	Joanna Staropoli
Michael Castro	Katie Hubbard	Laura Niland	Norman Stull
Laura Chant	Katie Humphries	Susan Nordeman	James Sweeney
Christie Cohen	Shipra Jain	Katelyn Ortendahl	Garret Szagola

Gerard Connaughton	Kimberly Johnson	Andrea Ostroff	David Taylor
Alex Copenhaver	Katie Johnston	Amanda Otto	Sandra Tesla Berry
Lauren Coulton	Natasha Jones	Kathryn Palkovics	Richi Thomas
Darlene Crumley	Kristen Keaser	Anthony Pileggi	Linda Tilton
Amanda Dean	Raymond Keck	David Pinsky	Wendy Timo
Charlotte DeJesus	Alisa Kelly	Theodore Prajzner	Casey Torok
Sarah Derby	Victoria Kennedy	Shawn Puleo	Aran Trachtenberg
Gerard DiPentino	Beth Kern	Yelena Quigley	Paul Trafford
Lauren Distler	Elizabeth Kiefer	Kerri Rabberman	Samantha Troyer
James Donahue	Lynn Klaus	Lynn Ratmanský	Elisabeth Tyler
Angela Doneker	Michele Klebanoff	Carolyn Reilly	Michelle Tyson
Teresa Earles	Jamie Koenig	Judith Richardson	Mary VanEllis
Cynthia Edelstein	Elaine Landmesser	Carly Richman	Paula Vogel
Kelly Evans	Beth Lashner	Patricia Robl	Kelly Wade
Brian Filips	Cassandra Leonti	Lori Roche	Robyn Wang
Judith Filips	Diane Liddington	Stacy Rolland	Ryan Weidman
Theresa Fiorelli	Jennifer Logan	Carly Rosenthal	Jacqueline Wilson
Brett Flail	Diana Luchko	Candice Rousseau	Kimberly Zajac
Sue Galow	Joanne MacDonald	Patricia Ruane	Heidi Zakrzewski
			Kathryn Zarko
			Vivian Zimmerman

HOMEBOUND INSTRUCTORS Approved salary rate of \$30/per hour, plus mileage, for the 2015-2016 school year.

Nicole Brandecker	Diane Liddington	Andrea Ostroff	Dianne Stahl
Brian Filips	Diana Luchko	Kathryn Palkovics	Casey Torok
Robert Goodman	Christopher Maddish	David Pinsky	Paula Vogel
Jacqueline Grosso	Cynthia Malmros	Yelena Quigley	Kelly Wade
Mary Ellen Gummer	Tracey Mills	Judith Richardson	Jacqueline Wilson
Beth Kern	Susan Nordeman	Candice Rousseau	Heidi Zakrzewski

PER DIEM SUBSTITUTE BUS DRIVERS AND SUBSTITUTE EDUCATIONAL ASSISTANTS Approved salary rate of \$20.35/\$10.50 per hour for the 2015-2016 school year.

Substitute Bus Driver:

Dale Bennett
Walter Miller
Roseann Riedmiller
Jennifer Thompson

Substitute Educational Assistant:

Darlene Baker	Judith Jacob
Gary Beck	Susan Jacobson
Deborah Carpino	Debbie Janisse
Lynn Catone	Shiny John
David Comas Diaz	John Logrando
Jessica Coombs	Ronald MacDonald
Joan D'Souza	Nancy Murtaugh
Linda Fleming	Kari Panaia
Carmel Gilmore	Susan Perez
Robin Granieri	Joanne Sabo
Jennifer Hetrick	Katherine Trainer
Mary Helen Hughes	Kathleen Wilchacky

Motion Approved 8-0.

STUDENT ITEMS

Motion by Tyler Tomlinson, supported by Paul Faulkner, to approve the following school trips:

- CB West Boys Basketball team to travel to Nashville, TN on December 28-31, 2015
- CB West Choir to travel to Newark, DE; Baltimore, MD; and Washington, D.C. on April 14-17, 2016.

Motion Approved 8-0.

Mr. Corr announced that the next school board meeting will be held on **Monday, September 21, 2015**, beginning at 7:30 p.m.

Mr. Tomlinson commented on the Back to School Night at Kutz Elementary School and the breath of fresh air that Dr. Garvin brings to the building and her focus on students and learning.

Mr. Gamble wanted to applaud Aramark for the organic juice roll-out and their help to move the district in a healthy direction.

Mr. Ochadlick commented that if the community would like further information on General Relativity, please go to YouTube and search on his name, Ochadlick, to find a video he created on the topic.

There being no further business before the Board, motion by Tyler Tomlinson, supported by John Gamble, to adjourn at 8:06 p.m.

Respectfully submitted,



Sharon L. Reiner
Board Secretary
Recording Secretary



BUCKS COUNTY INTERMEDIATE UNIT

22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, May 19, 2015 at 7:00 PM at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Tammy Lemuell's Multiple Disabilities Support Class in the Pennridge High School, Pennridge School District.

ROLL CALL
ATTENDANCEMembers

Mr. Michael Hartline, President (Centennial)
Mrs. Patricia Sexton, Vice President (Council Rock) *Telephone*
Mr. John D'Angelo (Bristol Borough) *Telephone*
Mr. Stephen Corr (Central Bucks)
Mrs. Susan Cummings (Neshaminy) *Telephone*
Mrs. Sandra Weisbrot (New Hope/Solebury)
Mrs. Carol Clemens (Palisades)
Mrs. Alison Smith (Pennsbury)
Mr. Ronald Jackson (Quakertown)

ABSENT:Members

Mrs. Pamela Strange (Bensalem)
Mrs. Helen Cini (Bristol Township)
Mrs. Wanda Kartal (Morrisville)
Mrs. Ada Miller (Pennridge)

OFFICERS:Executive DirectorDeputy Executive DirectorTreasurerSecretary

Dr. Barry J. Galasso
Dr. Michael Masko
Mrs. Paula Harland
Mrs. Elizabeth Bittenmaster

PRESENTATION – There was no presentation.

SPECIAL EDUCATION MINI REPORT – Speech-Language Support Services (Information Only)

PROGRAMS & SERVICES MINI REPORT – Educational Technology Offerings (Information Only)

GOOD NEWS REPORT – No good news was provided.

PUBLIC PARTICIPATION – None

Upon a motion by Mr. Stephen Corr, seconded by Mr. Ron Jackson, and passed unanimously by roll call vote by nine (9) Board Members, the Board approved Item #1:

APPROVAL OF EXECUTIVE DIRECTOR'S RETIREMENT

Approved the acceptance of Dr. Barry Galasso's Retirement as the Bucks County Intermediate Unit #22 Executive Director, effective September 19, 2015. The Board thanked Dr. Galasso for eight tremendous years.

BOARD MEMBER	Y/N	BOARD MEMBER	P/A
Mr. Michael Hartline, P	Y	Mrs. Sandra Weisbrot	Y
Mrs. Patricia Sexton, VP	Y	Mr. Stephen Corr	Y
Mrs. Carol Clemens	Y	Mr. John D'Angelo	Y
Mrs. Alison Smith	Y	Mr. Ron Jackson	Y
Mrs. Susan Cummings	Y		

Upon a motion by Mrs. Patty Sexton, seconded by Mrs. Sandra Weisbrot, and passed unanimously by roll call vote by nine (9) Board Members, the Board approved Item #2:

APPROVAL OF NEW EXECUTIVE DIRECTOR

Approved the Resolution to appoint of Dr. Mark Hoffman as the new Bucks County Intermediate Unit #22 Executive Director, effective September 20, 2015 through September 19, 2019. The Board congratulated Dr. Hoffman to his new position.

BOARD MEMBER	Y/N	BOARD MEMBER	P/A
Mr. Michael Hartline, P	Y	Mrs. Sandra Weisbrot	Y
Mrs. Patricia Sexton, VP	Y	Mr. Stephen Corr	Y
Mrs. Carol Clemens	Y	Mr. John D'Angelo	Y
Mrs. Alison Smith	Y	Mr. Ron Jackson	Y
Mrs. Susan Cummings	Y		

Upon a motion by Mr. Stephen Corr, seconded by Mrs. Alison Smith, and passed unanimously by voice vote by nine (9) Board Members, the Board approved Items #3 - 26:

APPROVAL OF MINUTES

Approved the Minutes from the April 21, 2015 Board Meeting. (Refer to Minutes in May 19, 2015 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2014 through April 30, 2015. (Refer to Report in May 19, 2015 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of April 2015. (Refer to Report in May 19, 2015 Board Agenda).

APPROVAL OF BUDGET

Approved the 2014-2015 PDE Statewide System of Support in the amount of \$125,530. (Refer to Report in May 19, 2015 Board Agenda).

APPROVAL OF BUDGET REVISIONS

Approved the following Budget Revisions: 2014-2015 Bucks County Drug & Alcohol Commission – Gambling Prevention in the amount of \$21,710 and the 2014-2015 Bucks County Drug & Alcohol Commission – Prevention in the amount of \$43,776. (Refer to Report in May 19, 2015 Board Agenda).

APPROVAL OF FUND TRANSFERS

Approved the General Fund, Special Revenue Fund, and Capital Projects Fund Transfers for April 2015 in the amount of \$246,760. (Refer to Report in May 19, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with Sweet, Stevens, Katz & Williams, LLP for Legal Consultation Services for the period of July 1, 2015 through June 30, 2016 and year-to-year thereafter for an amount of \$12,600. (Refer to Agreement in May 19, 2015 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Limited Contract with the School District of Philadelphia for Professional Development on May 19, 2015 for revenue in the amount of \$500. (Refer to Contract in May 19, 2015 Board Agenda)

APPROVAL OF AGREEMENT

Approved the renewal of the Provider Service Agreement with Marcia Straka for the period from July 1, 2015 to June 30, 2016 for an estimated amount of \$10,000. (Refer to Agreement in May 19, 2015 Board Agenda)

APPROVAL OF ADDENDUM TO SETTLEMENT AGREEMENT

Approved the Early Childhood Addendum to Settlement Agreement for the period of July 1, 2015 through June 30, 2016 for an amount not to exceed \$112,500. (Refer to Addendum in May 19, 2015 Board Agenda)

APPROVAL OF EARLY CHILDHOOD PROVIDER SERVICES

Approved the Early Childhood Private Provider Additional Services for the period of July 1, 2014 through June 30, 2015 for an amount of \$85,000.

APPROVAL OF TRANSFER OF ENTITY

Approved the Transfer of Entity for Three Classes to Neshaminy School District effective July 1, 2015.

APPROVAL OF SUPERINTENDENT SEARCH SERVICES

Approved the Bucks County Intermediate Unit #22 to provide assistance to the Centennial Superintendent Search Committee for the period of April 2015 until August 31, 2015 or until assistance is no longer requested for an approximate total reimbursement amount of \$1,000 for expenses.

APPROVAL OF CONSULTANT SEARCH

Approved having Mission One Educational Staffing begin a consultant search with an anticipated start date for the consultant of October 1, 2015 for a one year period commencing with the actual date of consultant hire by Mission One Educational Staffing and an invoiced rate not to exceed \$85,000 annually.

APPROVAL OF EXTENDED SCHOOL YEAR PROVIDER SERVICES

Approved the Extended School Year Private Provider Service Agreement with ASPS, Inc. (Abington Speech) for the period of June 22, 2015 to August 14, 2015 in the estimated amount of \$3,000. (Refer to Agreement in May 19, 2015 Board Agenda)

APPROVAL OF EXTENDED SCHOOL YEAR PROVIDER SERVICES

Approved the Extended School Year Private Provider Service Agreement with Pediatric Therapeutics, Inc. (PTI) for the period of June 22, 2015 to August 14, 2015 in the estimated amount of \$36,000. (Refer to Agreement in May 19, 2015 Board Agenda)

APPROVAL OF EXTENDED SCHOOL YEAR PROVIDER SERVICES

Approved the Extended School Year Private Provider Service Agreement with Pediatric Therapeutic Services, Inc. (PTS) for the period of June 22, 2015 to August 14, 2015 in the estimated amount of \$11,000. (Refer to Agreement in May 19, 2015 Board Agenda)

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following Contracts and Purchases for the month of May 2015 in the total amount of \$533,775.46:

CONTRACTS	DESCRIPTION	BUDGET	AMOUNT
Michael Bielawski	Presenter Fees for Three (3) On-Line Three (3) Credit Courses @ \$2,400.00 Each During Summer 2015 Semester	Local In-Service	\$7,200.00
Rhonda Bielawski	Presenter Fees for Two (2) On-Line Three (3) Credit Courses @ \$2,400.00 Each During Summer 2015 Semester	Local In-Service	4,800.00
CDW Government	Additional Cost for Computer Supplies for the Remainder of 2014-2015 School Year	Technology Services	1,000.00
CM3 Building Solutions, Inc.	Renewal of HVAC Maintenance Contract 7/1/2015 through 6/30/2016 & Miscellaneous Repairs	Facilities Services	26,048.00
One Point, Inc. dba Corporate Environments	Renovations to Business Office/Purchasing to Accommodate New Staff/ National IPA Pricing	Facilities Services	7,119.75
Dean Evans and Associates	Event Management Systems (EMS) Pro-Annual Service Agreement Renewal Standard for Conference Room System 7/1/15 through 6/30/16	Technology Services	3,543.24
Dennis Brothers Moving & Delivery	Anticipated Moving Fees in Support of Tawanka Relocation	Facilities Services - Tawanka	27,605.00
Heinemann	Consultant Agreement for Ellin Keene Residency on Five (5) Various Dates from 6/30/15 through 11/12/15- Lori Conrad & Ellin Keene Presenters	Title II, Math/Science	45,740.00
Heinemann	Consultant Agreement for Benchmark Assessment Systems Presentation on 9/1/15 @ Holy Trinity School	Title II, Math/Science	3,600.00
Richard Gallagher	Presenter Fees for Eight (8) Workshops @ \$600.00 Each During Summer 2015 Semester	Local In-Service	4,800.00

Ashleigh James	Presenter Fees for Two (2) On-Line Three (3) Credit Courses @ \$2,400.00 Each During Summer 2015 Semester	Local In-Service	4,800.00
Dr. Kim Shienbaum	Presenter Fees for Two (2) On-Line Three (3) Credit Courses @ \$2,400.00 Each and Two(2) On-Line Two (2) Credit Courses @ \$1,600.00 Each During Summer 2015	Local In-Service	8,000.00
SchoolWires	Centricity2 Essential for IU Website Hosting 7/1/2015 through 6/30/2016	Technology Services	11,934.00
STA of Pennsylvania, Inc.	Additional Cost for Transportation of Special Needs Students for Remainder of School Year	Transportation	260,000.00
Josh Stein	Presenter Fees for Five (5) On-Line Three (3) Credit Courses @ \$2,400.00 Each During Summer 2015	Local In-Service	12,000.00
Sweet, Stevens, Katz & Williams LLP	Bucks County Technology Policy Pool Counsel Consortium Fee Renewal for 2015-2016	Technology Services	12,000.00
U.S. Medical Staffing, Inc.	Additional Nursing Services on Vehicles for the Remainder of the 2014-2015 School Year	Transportation	10,000.00
William Yerger	Presenter Fees for Two (2) One (1) Credit Course @ \$800.00 Each and One (1), Three (3) Credit Course @ \$2,400.00 During Summer 2015	Local In-Service	4,000.00
Dr. Glenn Zehner	Additional Days as Lead Academic Recovery Liaison - Ten (10) Days @ \$600.00 per day & Forty (40) Days @ \$500.00 per day	Priority Schools	26,000.00
Sub-Total:			\$480,189.99
PURCHASES	DESCRIPTION	BUDGET	AMOUNT
Atomic Learning	State License - Atomic Integrate Custom, 8/1/15 through 7/31/16, Software Training for Staff	Technology Services	\$4,091.52
ePlus Technology	Barracuda Email Spam and Virus Security Firewall 7/1/15 through 7/1/16	Technology Services	7,899.95
Franklin Flooring, Inc.	Preventive Fiber Care Maintenance (Carpet Cleaning) in Common Areas, Six (6) Visits between July 1, 2015 and June 30, 2016	Facilities Services	4,200.00
Franklin Flooring, Inc.	Deep Cleaning Quarry Tile - First Floor Maintenance at 705 Location	Facilities Services	3,750.00
Genius SIS Inc.	Four Hundred (400) Additional Enrollments for Bridges Virtual Classes	Bridges Virtual	2,000.00

@ \$5.00 each

Instructure, Inc.	Canvas Cloud Subscription Premium Support & Guided Implementation for 1,000 Users at Council Rock School District	Instructional Materials	12,250.00
Midlantic Technologies Group	Relocate Acoustic Systems RS254 Audiometric Test Suite from Tawanka to Samuel Everitt Elementary School to Provide Hearing Tests at Everitt Elementary School	Facilities Services - Tawanka	9,600.00
Midlantic Technologies Group	Purchase of One (1) Audiometer for the 2015 -2016 School Year	Capital Projects	9,794.00
Sub-Total:			\$53,585.47
Grand Total:			\$533,775.46

APPROVAL OF COOPERATIVE PURCHASING BID

Approved to award the Bucks County Schools Cooperative Purchasing Bid #15-002 for Cafeteria Disposable Products for the period of July 1, 2015 through June 30, 2016 in the amount of \$217,545.43 to the following recommended vendors:

Vendors recommended for award

AGF Company	199.80
Benjamin Foods	38,113.64
Calico Industries, Inc.	15,309.56
Central Poly Bag Corp.	1,411.20
Penn Jersey Paper Company	30,586.61
Singer Equipment Company	131,924.62

APPROVAL OF ROOFING REPAIR SERVICES

Approved the Design and Bidding of Roofing Repair Services for Interior Gutter Reinforcement at the Bucks County Intermediate Unit #22 Main Office in Doylestown, PA in the Summer/Fall 2015, with an overall project cost of approximately \$18,000 following bid review.

APPROVAL OF AGREEMENT

Approved the Educational Staffing Agreement with Quakertown Community School District for the services of a Substitute Principal effective May 8, 2015 through June 30, 2015 for the revenue amount of \$415.50 per day. (Refer to Agreement in May 19, 2015 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement to provide Business Office and Human Resources Services to Morrisville School District for the period of July 1, 2015 through June 30, 2016 in the revenue amount of \$318,962. (Refer to Agreement in May 19, 2015 Board Agenda)

APPROVAL OF INTRODUCTORY READING OF BOARD POLICY

Approved the Introductory Reading of Policy #819 – Suicide Awareness, Prevention and Response. (Refer to Board Policy in May 19, 2015 Board Agenda).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (A through H). (Refer to attached Report dated May 19, 2015).

INFORMATION ITEM: (1) Draft 2015-2016 Comprehensive Annual Budget
(2) No Legislative Report was provided.

OLD BUSINESS – None

NEW BUSINESS –

PUBLIC PARTICIPATION - None

ADJOURNMENT

Upon a motion by Mrs. Sandy Weisbrot, seconded by Mr. Stephen Corr, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 7:10 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, June 16, 2015 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, June 16, 2015 at 7:00 PM at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Barbara Stephen's Early Childhood Class in the Tawanka Elementary School, Neshaminy School District.

ROLL CALL ATTENDANCE

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Patricia Sexton, Vice President (Council Rock)
Mrs. Pamela Strange (Bensalem)
Mr. John D'Angelo (Bristol Borough)
Mr. Stephen Corr (Central Bucks)
Mrs. Wanda Kartal (Morrisville)
Mrs. Carol Clemens (Palisades)
Mrs. Ada Miller (Pennridge)
Mrs. Alison Smith (Pennsbury)
Mr. Ronald Jackson (Quakertown)

ABSENT: Members

Mrs. Helen Cini (Bristol Township)
Mrs. Susan Cummings (Neshaminy)
Mrs. Sandra Weisbrot (New Hope/Solebury)

OFFICERS:

Executive Director
Deputy Executive Director
Treasurer
Secretary

Dr. Barry J. Galasso
Dr. Michael Masko
Mrs. Paula Harland
Mrs. Elizabeth Bittenmaster

PRESENTATIONS – SERTOMA Grant Award for \$500 was presented to Dr. Galasso for the continued partnership and benefit to the IU's Deaf and Hard of Hearing Program. Dr. Galasso provided a presentation on the 2014-2015 BCIU Initiatives and Accomplishments.

SPECIAL EDUCATION MINI REPORT – Speech-Language Support Services (Information Only)

PROGRAMS & SERVICES MINI REPORT – Educational Technology Offerings (Information Only)

GOOD NEWS REPORT – Dr. Galasso shared various good news.

PUBLIC PARTICIPATION – Early Intervention representative, Jen Dann, thanked the Board for their continued support and wished everyone a happy summer.

Upon a motion by Mrs. Carol Clemens, seconded by Mr. Stephen Corr, and passed unanimously by voice vote of ten (10) Board Members, the Board approved Item #1:

APPOINTMENT OF OFFICERS

Approved the Appointment of the Intermediate Unit Officers for the 2015-2016 School Year:

Michael Hartline, President
Patricia Sexton, Vice President
Elizabeth Bittermaster, Secretary
Paula Harland, Treasurer

Upon a motion by Mr. Stephen Corr, seconded by Mrs. Patty Sexton, and passed unanimously by voice vote of ten (10) Board Members, the Board approved Items #2-40:

APPROVAL OF MINUTES

Approved the Minutes from the May 19, 2015 Board Meeting. (Refer to Minutes in June 16, 2015 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2014 through May 31, 2015. (Refer to Report in June 16, 2015 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of May 2015. (Refer to Report in June 16, 2015 Board Agenda).

APPROVAL OF BUDGET

Approved the following Budget: 2014-2015 Family Friends/Kids in Care. (Refer to Report in June 16, 2015 Board Agenda).

APPROVAL OF BUDGET REVISIONS

Approved the following Budget Revisions: 2014-2015 State Early Intervention/Medical Access Early Intervention, 2014-2015 Title 1 Delinquent, 2014-2015 Title 1 Neglected and 2014-015 Pennsylvania Institute for Instructional Coaching (PIIC) Grant. (Refer to Report in June 16, 2015 Board Agenda).

APPROVAL OF COMPREHENSIVE ANNUAL BUDGET

Approved the 2015-2016 Comprehensive Annual Budget in the amount of \$134,547,964. (Refer to Report in June 16, 2015 Board Agenda).

APPROVAL OF USE OF BANKS AND FINANCIAL INSTITUTION

Approved to Use Banks and Financial Institutions for Depository and Investment Purposes for the period from July 1, 2015 to June 30, 2016. (Refer to List in June 16, 2015 Board Agenda).

APPROVAL OF YEAR-END BUDGET TRANSFERS

Approved to Authorize Necessary 2014-2015 Year-End Budget Transfers during the period June 1, 2015 to June 30, 2016 in an amount to be determined.

APPROVAL OF GENERAL FUND AND SPECIAL FUND TRANSFERS

Approved the General Fund and Special Revenue Fund Transfers for the period of May 2015 in the amount of \$58,949. (Refer to Report in June 16, 2015 Board Agenda)

APPROVAL TO COMMIT FUND BALANCE

Approved to Commit Fund Balance for PSERS Rate Stabilization, New Initiatives and Program Stabilization for the Fiscal Year Ending June 30, 2015 in an amount to be determined

APPROVAL OF LIST OF PROCUREMENT CARD USERS

Approved the list of Authorized Intermediate Unit procurement card users for the period of July 1, 2015 through August 31, 2015. (Refer to Report in June 16, 2015 Board Agenda)

APPROVAL OF PDE ELECTRONIC SIGNATURES

Approved the Pennsylvania Department of Education Resolution to execute agreements electronically (E-Signatures) for 2015-2016 and each year thereafter.

APPROVAL OF SIGNATORY OF KASEY KOLLAR

Approved to Authorize Kasey Kollar, Program Director of Technology, as an authorized BCIU signature for the purposes of E-Rate, Data Security Agreements, Software Agreements and Statement of Work for Technical Project documentation/agreements.

APPROVAL OF AUDITING SERVICES

Approved to Extend our Contact for Auditing Services with Maillie, LLP at a rate of \$20,750 for 2014-2015 and \$24,000 for 2015-2016.

APPROVAL OF INSURANCE POLICY

Approved the Renewal of Accidental Death and Dismemberment Plan (AD&D) with AIG/Natural Fire at an annual for of \$0.015 per \$1,000 of payroll plus an annual \$18 per Board member for the period of July 1, 2015 through June 30, 2018.

APPROVAL OF SPECIAL EDUCATION SERVICES AGREEMENTS

Approved the 2015-2016 Special Education Services Agreements with Bucks County School Districts for the period of July 1, 2015 through June 30, 2016 for a revenue amount of \$25,313,708. (Refer to Agreements in June 16, 2015 Board Agenda)

APPROVAL OF SPECIAL EDUCATION SERVICES AGREEMENT

Approved the 2015-2016 Special Education Services Agreements with the Bucks County Montessori Charter School for the period of July 1, 2015 through June 30, 2016 for a revenue amount of \$22,558. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF SPECIAL EDUCATION SERVICES AGREEMENTS

Approved the 2015-2016 Special Education Services Agreements with Out of County Schools for the period of July 1, 2015 through June 30, 2016 for an estimated revenue amount of \$248,560. (Refer to Agreements in June 16, 2015 Board Agenda)

APPROVAL OF SPECIAL EDUCATION SERVICES AGREEMENT

Approved the 2014-2015 Special Education Services Agreement with Cheltenham Township School District for the period of July 1, 2014 through June 30, 2015 for a revenue amount of \$79,390. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF EXTENDED SCHOOL YEAR SERVICE AGREEMENT

Approved the 2015 Extended School Year Service Agreement with School Lane Charter School for the period of June 29, 2015 to August 6, 2015 for a revenue amount of \$2,250. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF SPECIAL EDUCATION SERVICES AGREEMENTS

Approved the 2015-2016 Special Education Services Agreements with Edison Court, Inc. for the period of July 1, 2015 through June 30, 2016 for an estimated revenue amount of \$44,000. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Apex Learning for on-line course content, instructional services and professional development for on-line credit recovery and full-credit courses for the period of June 17, 2015 to June 30, 2016 for an amount of \$300 per semester course. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Neshaminy School District to purchase Canvas Learning Management System user accounts through Instructure, Inc. for the period of July 1, 2015 through June 30, 2018 on the district's behalf for a total of \$70,909 (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Dharanet LLC d/b/a Grupio to provide a mobile event application for the period of June 1, 2015 to October 31, 2016 for the total amount of \$1,000, pending solicitor's review. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF COMPREHENSIVE STRATEGIC PLANNING SERVICES

Approved the Comprehensive Strategic Planning Services Proposals with The Bucks County Long Term Care Consortium, The Center for Independent Living of Bucks County and the Indian Valley Chamber of Commerce covering the period from March 2015 to November 2015 for a total revenue amount of \$7,500. (Refer to Proposals in June 16, 2015 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Consultant Agreement with Foundations for Families to provide Early Head Start and Head Start Initial Start-Up Services, contingent upon the Bucks County Intermediate Unit being the successful award grantee for the time period of the initial award date through the first twelve months of the award in the amount of \$18,047. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF PURCHASES

Approved the Purchase Computer Equipment, associated licensing and warranties from Dell of Round Rock, Texas and all related on-going costs associated with maintenance and licensing for the amount of \$325,000, and approved the purchase of computer cases from CDW-G for the amount of \$6,168.75 for the period from July through September 2015.

APPROVAL OF APPOINTMENTS

Approved the Appointment of Barry J. Galasso, Ed.D. to serve as BCIU Management Trustee to the Bucks and Montgomery County Schools Health Care Consortium Board of Trustees for the period of July 1, 2015 through August 31, 2015 with the appointment of Rebecca Roberts-Malamis, Esq. to serve as the BCIU Management Trustee thereafter for the remaining period of the term from September 1, 2015 through June 30, 2017.

APPROVAL OF PROPOSAL

Approved the Proposal from Public Financial Management Group for Independent Financial and Investment Advisory Services for the Proposed Revenue Anticipation Note or Line of Credit for the period of July 1, 2015 to June 30, 2016 at a rate of \$11 per hour.

APPROVAL OF AGREEMENT

Approved the Agreement with LinkIt for the period of June 16, 2015 through June 30, 2016 with two one-year renewals in exchange for a revenue share of LinkIt licensing and service related fees, pending solicitor's revenue. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following Contracts and Purchases for the month of June 2015 in the total amount of \$1,425,955.71:

CONTRACTS	DESCRIPTION	BUDGET	AMOUNT
Advanced Audio Visual Services	Service Agreement for Technical Support & On-Site Service for Conference Rooms, July 1, 2015 to June 30, 2016	Technology Services	8,475.00
Anzio Academics, Inc.	Presenter Fees for Seven (7) Online, Three (3) Credit Courses @\$2,400.00 Each and One (1) Online, Two (2) Credit Course @\$1,600.00 During Summer 2015 Semester	Local In-Service	18,400.00
Apex Learning	Apex Learning for 2015-2016 Bridges Virtual Class Enrollments	Bridges Virtual	25,000.00
DSD, LLC	Additional Costs to Provide Consulting Services for the Remainder of 2014-2015 School Year	Professional Development	800.00
JKM Education Consultants, LLC	Present New Teacher Induction on August 8, 2015.	Local In-Service	500.00
Mark Perlman	Presenter Fee for One (1) Workshop During Summer 2015 Semester	Title II Math/Science	750.00

MaryAnne Roberto	Presenter Fee for One (1) Vision Staff Workshop on June 15, 2015	Visually Impaired Support	375.00
School Operations Services Group, Inc. (SOS)	Contracted Maintenance, Custodial and Security Services for 2015-2016 School Year	Facilities Services	87,878.40
		Facilities Services - Tawanka	52,707.00
		Special Education	2,080.00
		State Early Intervention	2,080.00
Wilson Language Training Corp.	Presenter Fee for One (1) Workshop @\$2,200.00; One (1) Workshop at \$3,900.00; and One (1) Workshop @\$5,900.00 During June, 2015	IDEA Section 611	12,000.00
Sub-Total:			\$211,045.40

PURCHASES	DESCRIPTION	BUDGET	AMOUNT
Aaron Solutions Company	Computer Supplies (Toner) for 2015-2016 School Year per CoStars Pricing	Technology Services	\$15,000.00
Anixter, Inc.	Infrastructure Supplies for 2015-2016 School Year per CoStars Pricing	Technology Services	10,000.00
Apple, Inc.	Computer Supplies for 2015-2016 School Year per CCSDJP Apple Bid 2015 Pricing	Technology Services	8,000.00
Apple, Inc.	One Hundred Fifty (150) iPads for El Professional Staff (Includes Shipping) per CCSDJP Apple Bid 2015 Pricing	State Early Intervention	106,590.00
Apple, Inc.	Two (2) iPad Air 2 Wi-Fi, 64gb, Ten (10) Packs for Vision/Hearing Student Use (Includes Shipping) per CCSDJP Apple Bid 2015 Pricing	Visually Impaired Support	11,510.00
Automatic Sync Technologies	Captioning Services for IU Recorded Events for 2015-2016 School Year	Community Services	10,000.00
Blackboard Connect	Blackboard Connect K-12, Online Management System for 2015-2016 School Year	Technology Services	4,190.40
CDW Government	Computer Supplies for 2015-2016 School Year per CoStars Pricing	Technology Services	15,000.00
CDW Government	One Hundred and Seventy Five (175) Belkin Keyboard Cases for iPad Air 2 per PEPPM Pricing	State Early Intervention	19,250.00
CDW Government	One Hundred and Seventy Five (175) Brenthaven Collins Sleeve Plus Cases for Dell PC Refresh Project per PEPPM Pricing	Capital Projects	6,168.75

Chester County IU #24	PAIUNet Southeastern Node, for 2015-2016 School Year @\$3,496.50/quarter	Technology Services	13,986.00
CM3 Building Solution, Inc.	Repairs to AHU1 per CM3 Proposal CM2015-Q0455	Facilities Services	2,996.00
Code 42 Software	CrashPlan Perpetual Support & Maintenance	Technology Services	14,194.44
Cogent	Internet Connectivity RWAN 1000 Mbps for 2015-2016 School Year	WAN Technology Services	30,800.00
Comcast	Internet Connectivity Services for 2015-2016 School Year	WAN Technology Services	69,451.20
Cross Connect Solutions, Inc.	RWAN Colocation Lease Rack & Installation for 2015-2016 School Year	WAN Technology Services	12,000.00
DE Associates Holdings LLC	EMS Pro Annual Services Agreement Renewal - Standard Contract Period July 1, 2015-June 30, 2016	Technology Services	3,543.24
EBSCO Industries, Inc.	Education Research Complete Software for 2015-2016 School Year	Instructional Materials	11,027.00
EPlus Technologies, Inc.	Bulk Services/Engineering Services for the 2015-2016 School Year- RWAN per CoStars Pricing	Technology Services	20,000.00
		WAN Technology Services	10,000.00
EPlus Technologies, Inc.	Phone System Equipment and Installation for Samuel Everitt Elementary School Location per CoStars Pricing	Facilities Services - Tawanka	12,711.45
		State Early Intervention	12,711.45
Eplus Technologies, Inc.	Computer Supplies and Infrastructure Supplies for 2015-2016 School Year per CoStars Pricing	Technology Services	55,000.00
Fluke Electronics Corp.	Maintenance Support for Fluke Network Equipment Three (3) Year Gold Support from July 25, 2015 to July 24, 2018	Instructional Materials	8,505.00
		Technology Applications	2,835.00
Formstack	Enterprise Subscription Survey for 2015-2016 School Year	Technology Services	7,000.00
Four Winds Interactive, Inc.	Annual Maintenance and Ten (10) Customer Subscriptions for 2015-2016 School Year	Technology Services	3,770.40
Global Compliance Network, Inc.	Renewal of Services, Unlimited Tutorials Package, for 2015-2016 School Year	Human Resources	1,350.00

Govconnection, Inc.	Computer Supplies for 2015-2016 School Year per CoStars Pricing	Technology Services	20,000.00
Innovative Printing Systems, Inc.	Computer Supplies (Toner) for 2015-2016 School Year per PEPPM Pricing	Technology Services	45,000.00
Instructure, Inc.	Canvas Cloud Subscription/Tier 1 Premium Support/Implementation for 2015-2016 School Year for 2,641 Neshaminy School District Users	Instructional Materials	27,704.83
KCI Systems	Parts, Materials and Technical Support for 2015-2016 School Year	Technology Services	73,000.00
JAMF Software	Casper Suite, 2015-16, Management System for Apple Products	Technology Services	17,430.00
K & C Communications	Motorola Two (2) - Way Radio Project per Costars Pricing	State Early Intervention	18,868.00
		Facilities Services - Tawanka	18,868.00
		Capital Projects	37,736.00
K & C Communications	Motorola Repeater System - Instructional Technology Equipment per CoStars Pricing	Special Education	6,006.80
		State Early Intervention	6,006.80
		Capital Projects	12,013.60
Newegg, Inc.	Computer Supplies for 2015-2016 School Year	Technology Services	10,000.00
New Line Communications	Wiring Services for 2015-2016 School Year	Capital Projects	19,000.00
Saltillo Corporation	Two (2) Nova Chat Eight (8) Plus Carrying Case with Keyguard and One (1) Nova Chat Five (5) Plus Carrying Case with Acapella. Includes Shipping and Warranty on All Item Until April 30, 2019.	State Early Intervention	21,542.95
SMART Solution Technology	Twelve (12) SMART Table Collaborative Learning Centers, Caster Kits, Smart Board Interactive Flat Panels, Digital Document Cameras and Interactive Flat Panels plus Three (3) Year Warranty Extension per PEPPM Pricing	State Early Intervention	128,802.00

Solarwinds	SolarWinds Annual Maintenance Renewal, Web Help Desk per Seat License (11-20 Named Users) August 1, 2015-July 31, 2016	Technology Services	2,260.00
Sunesys, LCC	Monthly RWAN Connectivity and Managed Services for Bucks County Schools Months 35-46 for 2015-2016 School Year	WAN Technology Services	240,000.00
Sungard K-12 Education	Sungard Three (3) Day, Pre-Paid On-Site Finance Silver Training Bundle and Remote Project Management	Finance	3,656.00
UPD Consulting	Academic Recovery Liaisons (ARL) Excel and Data Protocol Training	School Improvement Support	9,425.00
Sub-Total:			<u>\$1,214,910.31</u>
Grand Total:			<u>\$1,425,955.71</u>

APPROVAL OF LEASE AGREEMENT

Approved the Renewal Lease Agreement with Trinity Lutheran Church to secure kitchen space for the WOW Special Education Program for the period of August 1, 2015 through June 30, 2016 in the amount of \$6,600. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF LEASE AGREEMENT

Approved the Lease Agreement with KenCrest Services for three (3) classrooms at the Samuel Everitt Elementary School for a period of July 1, 2015 to June 30, 2020 for a five year total estimated rental income of \$342,825, pending solicitors' review. (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF LEASE AGREEMENT

Approved the Lease Agreement with Ombudsman Educational Services, Ltd. for three (3) classrooms at the Samuel Everitt Elementary School for a period of July 1, 2015 to June 30, 2016 for rental income in the amount of \$66,555 plus utilities and custodial fees estimated at \$13,000 annually, pending solicitors' review (Refer to Agreement in June 16, 2015 Board Agenda)

APPROVAL OF AGREEMENTS

Approved the Renewal of two Offsite Storage Unit Rental Agreements and to contract for additional storage as needed over the summer with Extra Space Storage of Doylestown for the period of July 1, 2015 through June 30, 2016 for an estimated amount of \$1,000 per month.

APPROVAL OF GROUP PURCHASING BID

Approved the Bucks County Schools Cooperative Purchasing Group Bid #15-010 – Mulch, Chip and Soil for the period of July 1, 2015 through June 30, 2016 in the amount of \$87,620 to the following vendors:

Britton Industries, Inc.	\$ 2,790.00	
Buzz Burger, Inc.	23,500.00	
Downes Forest Products, LLC		13,650.00
Martin Stone Quarries, Inc.	0.00*	
Oldcastle Lawn & Garden		0.00*
Shearon Environmental Design	39,880.00	
The Fibar Group, LLC		7,800.00

*Some items were awarded as low bid price even though none of the participating LEAs submitted fixed quantities for these items. Districts may opt to order these items at a later date.

APPROVAL OF GROUP PURCHASING BID

Approved the Bucks County Schools Cooperative Purchasing Group Bid #15-015 – Sound Field Systems for the period of July 1, 2015 through June 30, 2016 in the amount of \$183,335.35 to the following vendors:

Audio Enhancement	\$ 64,725.00
Intellicom Systems, Inc.	13,620.00
LightSpeed Technologies, Inc.	62,835.00
Troxell Communications, Inc.	42,155.35

APPROVAL OF FIRST READING OF BOARD POLICY

Approved the First Reading of Policy #819 – Suicide Awareness, Prevention and Response. (Refer to Board Policy in June 16, 2015 Board Agenda).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (A through I). (Refer to attached Report dated June 16, 2015).

INFORMATION ITEM: Jack Brady provided a Legislative Report.

OLD BUSINESS – None

NEW BUSINESS – None

EXECUTIVE SESSION

Upon a motion by Mr. Stephen Corr, seconded by Mrs. Alison Smith, and passed by unanimous voice vote of ten (10) Board Members, the Board agreed to adjourn to Executive Session at 7:58 PM.

The Board adjourned to Executive Session to discuss Personnel and Contract Negotiation Matters.

Upon a motion by Mr. Stephen Corr, seconded by Mr. Ronald Jackson, and passed by unanimous voice vote of nine (9) Board Members (Mrs. Wanda Kartal left during Executive Session), the Board agreed to reconvene to public meeting from Executive Session at 8:25 PM.

Upon a motion by Mr. Stephen Corr, seconded by Mrs. Patty Sexton, and passed unanimously by voice vote of nine (9) Board Members, the Board approved the following items:

AUTHORIZATION FOR UNION CONTRACT

Authorized the Intermediate Unit Administrative staff to proceed with the negotiated terms of the Union Contract.

APPROVAL OF EXECUTIVE DIRECTOR'S VACATION DAYS

Approved the Executive Director to "cash in" up to fifteen (15) vacations days prior to September 19, 2015.

PUBLIC PARTICIPATION - None

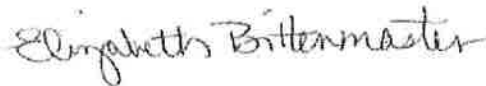
ADJOURNMENT

Upon a motion by Mr. John D'Angelo, seconded by Mrs. Alison Smith, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:30 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, July 21, 2015 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
May 11, 2015

- I. The regular meeting of the MBIT Executive Council was convened on Monday, May 11, 2015 at 5:32 p.m. by Mr. Charles Kleinschmidt, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag.

Council Members

Mr. Mark Byelich, Council Rock S.D. (Arrived at 5:42 PM)
 Ms. Kati Driban, Centennial S.D. (Alternate)
 Dr. Bill Foster, Council Rock S.D.
 Mr. Joseph Jagelka, Central Bucks S.D.
 Mr. Charles Kleinschmidt, Centennial S.D.
 Mr. Mark B. Miller, Centennial S.D.

Absent

Mr. John Gamble, Central Bucks S.D.
 Mr. James Hayden, New Hope Solebury S.D.
 Mrs. Betty Huf, Centennial S.D.
 Mrs. Kelly Unger, Central Bucks S.D.

Others in Attendance:

Dr. Joyce A. Mundy, MBIT Superintendent of Record, Centennial S.D.
 Mrs. Denise Dohoney, Assistant Director
 Mr. Jeffrey Garton, Esq., School Solicitor
 Mr. Richard Hansen, Facility Supervisor
 Mrs. Roberta Jackiewicz, Assistant Board Secretary
 Mr. Vincent Loiacono, Director of Facility Operations
 Mrs. Stacy Pakula, Career and Technical Education Supervisor
 Mrs. Kathryn Strouse, Administrative Director
 Mr. Robert Vining, Business Manager

- II. Guests at the meeting included Mr. Paul Carney, Welding Technology Teacher, Mr. James Davey, Multimedia Technology Teacher, Mr. Arnold Jazlovietcki, Collision Repair Technology Teacher, Mr. Mark Gage, Culinary Arts Teacher, Mr. Steven Guinan, Administrative Sciences & Business Technology/Web Design & Interactive Media Teacher, Mr. Michael McCombe, Culinary Arts Teacher, Mrs. Marsha Moyer, Health Sciences Teacher, Mr. Bradley Rosenau, Commercial Art and Design Teacher, Mr. Robert Schwarz, Automotive Technology Teacher, and Mrs. Pamela Swoyer, Worked Based Education/Coordinator. There were also several students and their families in attendance.
- III. Mr. Kleinschmidt reported that the NOCTI exams that were conducted in April. He extended a thank you to the Occupational Advisory Committee members who volunteered their time and expertise to serve as NOCTI Judges and said we are looking forward to hearing how our students did on their exams.

Mr. Kleinschmidt noted that we will recognize the students who represented Middle Bucks and their Program of Study by participating in skill competitions this school year. He thanked the teachers for imparting knowledge and helping our students to prepare for these competitions.

Mr. Kleinschmidt concluded his report by announcing that our annual Senior Recognition Ceremony will be held on Thursday, June 4th at 6:30PM in the William Tennent High School Auditorium.

- IV. Mr. Miller reported that the PSBA event that we were trying to schedule here was held at Lehigh Career and Technical Institute.

Dr. Foster thanked everyone for coming, said it was great to see them and mentioned that it helps him to know more about what goes on at MBIT. He asked the students who are moving on to reflect about what has worked at MBIT and what we can do better. He encouraged them to reach out to the Executive Council members and Administrators with their suggestions and criticism as we always want to improve the programs.

Mr. Byelich arrived at 5:42 PM.

- V. Ms. Driban moved, Mr. Miller seconded, passed 5 ayes, 0 nays and 1 abstention (Ms. Driban did not attend the meeting), to approve the minutes of the April 13, 2015 meeting. Attachment 1 (pg. 7)

- VI. Routine Business:

A. Administrative Report

1. Mrs. Pamela Swoyer, Worked Based Education Teacher/Coordinator, thanked everyone for coming and gave an overview of SkillsUSA, our student government organization. She noted the students that placed first at the State competitions will go on to Nationals in Louisville, Kentucky. She introduced each of the District II and State SkillsUSA Competition winners, and they were presented with a certificate of recognition by Mr. Kleinschmidt and Mrs. Strouse. Attachment 2 (pg. 14)
2. Mrs. Marsha Moyer, Health Sciences Teacher, announced the student winners of the HOSA State competitions. She noted that the student elected as Penn HOSA Vice President will go on to represent MBIT, his program and the State of Pennsylvania at Nationals. Mrs. Strouse and Mr. Kleinschmidt presented each student with a certificate of recognition for their accomplishments. Attachment 3 (pg. 18)
3. Mr. Robert Schwarz, Automotive Technology Teacher, announced the students from his program that placed first in the Greater Philadelphia Automotive Technology Competition and second in the National Automotive Technology Competition. The students received scholarships, tool boxes and tools for this achievement. He also noted that they placed in the top ten in the

Ford AAA Challenge test and moved on to the hands on competition at Northampton Community College, where they placed sixth. Mr. Kleinschmidt and Mrs. Strouse presented each student with a certificate of recognition for their accomplishments. Attachment 4 (pg. 19)

4. Mr. Steven Guinan, Web Design & Interactive Media Teacher, Mr. Bradley Rosenau, Commercial Art and Design Teacher and Mr. James Davey, Multimedia Technology Teacher, announced the students from their respective programs that placed in the Bucks County Intermediate Unit Regional High School Computer Fair Competition. Mr. Kleinschmidt and Mrs. Strouse presented each student with a certificate of recognition. Attachment 5 (pg. 20)

There was a brief break in the meeting.

- B. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 6 (pg. 21)

C. Committee Reports

1. Dr. Mundy, Superintendent and Chairperson of the Professional Advisory Council said that the Professional Advisory Council met on May 5, 2015 and the minutes are attached. Attachment 7 (pg. 23)
2. Mr. Kleinschmidt attended the Finance Committee meeting and reported that many items discussed are on the agenda and the other items were discussions for future consideration. – Mrs. Kelly Unger, Chairperson. Attachment 8 (pg. 24)
3. Mr. Kleinschmidt attended the Building, Security and Technology Committee meeting and reported the committee accomplished a lot and some of the items are on the agenda for approval this evening. - Mr. Joseph Jagelka, Chairperson. Attachment 9 (pg. 26)
4. Dr. Foster, Chairperson of the Program, Policy and Personnel Committee reported that the committee is working on the Act 93 Agreement and they will have a recommendation for the Executive Council in about a month. The committee also discussed the Memorandum of Understanding for student litigation. Mrs. Strouse said she will send the Memorandum of Understanding to the Executive Council after it is revised. Once the Executive Council approves the Memorandum of Understanding, it will be forwarded to the sending school districts for approval. Dr. Foster concluded by saying that other items discussed by the committee will appear on the agenda. Attachment 10 (pg. 27)

- D. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to approve the Cash Payments Report for April. Attachment 11 (pg. 28)
- E. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to approve the Treasurer's Report for March. Attachment 12 (pg. 43)

VII. Current Agenda Items

A. Personnel Items

- 1. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to accept the retirement of Nancy Messick, Adult Education Coordinator, effective June 30, 2015.
- 2. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to appoint Robert Vining as Treasurer for Middle Bucks Institute of Technology Executive Council for the 2015-16 fiscal year.
- 3. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the staffing for the 2015 Summer Career Exploration programs, with statutory benefits only. Attachment 13 (pg. 60)
- 4. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the employment of James Davey, as Multimedia Technology Teacher, effective August 25, 2015, at Step 15, Level A (\$75,568/Year).

B. Policies

- 1. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to accept for adoption revised Board Policy No. 620, Fund Balance, in the Finances Section. Attachment 14 (pg. 61)

C. Other Matters for Consideration

- 1. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to approve the 2015-2016 tuition schedule for Li'l Bucks Partners in Learning. Attachment 15 (pg. 63)
- 2. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to reappoint Jeffrey P. Garton from Begley, Carlin and Mandio to serve as the Solicitor for the 2015-16 school year.

It was reported that the most recent Request for Proposal for the School Solicitor was completed in 2011. It was asked that a Request for Proposal be completed for next year.

3. Ms. Driban moved, Mr. Jagelka seconded, passed 5 ayes, 1 nay (Mr. Byelich because a Request for Proposal hasn't been completed for the Insurance Broker in more than 14 years.) and 0 abstentions, to reappoint Willis of Pennsylvania as the Insurance Broker for the 2015-2016 fiscal year. Attachment 16 (pg. 64)

There was discussion regarding a concern that a Request for Proposal for an Insurance Broker hasn't been completed in over 14 years. It was noted that this broker is authorized to sell PSBA school coverage and with this, PSBA provides additional services for the school. It was suggested that Administration put together ideas for a Request for Proposal for next year. It was recommended that Centennial School District be contacted for a copy of the Request for Proposal they recently used for an Insurance Broker.

4. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to receive and file the March 31, 2015 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 17 (pg.65)

There was a discussion about the farmhouse location and the extensive amount of work needed for repairs.

5. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to approve the participation in and use of joint purchasing arrangements and cooperatives. Attachment 18 (pg. 71)
6. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to ratify the additional field trip for the 2014/15 school year. Attachment 19 (pg. 72)
7. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to approve the Articulation Agreement with Triangle Tech – Welding Technology. Attachment 20 (pg. 73)
8. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to approve the agreement between Middle Bucks Institute of Technology and the Bucks County Intermediate Unit #22, to continue participation in the consortium for the Technology Pool Counsel Legal Service Consultation. Attachment 21 (pg. 75)
9. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to allow the administrator to purchase services to repair the 480 volt electrical connection from the Electrical panel in room 302 to the junction box (located near the childcare playground) for the south parking lot lights. The approximate cost of the service would not exceed \$7,500.00 and would be funded from the Capital Reserve.

10. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, authorizing the Administrative Director and/or the Business Manager to execute a fair market value lease with Apple Financial Services acquiring twenty-five (25) Apple iMac 21.5-inch and seventy-seven (77) LAM Desktops for 36 month term with quarterly payments of \$8,153.35. Attachment 22 (pg. 77)
 11. Ms. Driban moved, Mr. Byelich seconded, passed unanimously, to approve budget transfers. Attachment 23 (pg. 80)
- VIII. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to adjourn the May 11, 2015 meeting of the MBIT Executive Council at 7:00 PM.

Respectfully submitted,

Joseph Jagelka
Secretary

Roberta Jackiewicz
Assistant Secretary

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
June 8, 2015

- I. The regular meeting of the MBIT Executive Council was convened on Monday, June 8, 2015 at 5:34 p.m. by Mr. Charles Kleinschmidt, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag.

Council Members

Ms. Kati Driban, Centennial S.D. (Alternate)
 Dr. Bill Foster, Council Rock S.D.
 Mr. John Gamble, Central Bucks S.D.
 Mr. Joseph Jagelka, Central Bucks S.D.
 Mr. Charles Kleinschmidt, Centennial S.D.
 Mr. Mark B. Miller, Centennial S.D.
 Mrs. Kelly Unger, Central Bucks S.D. (Arrived 5:42 PM)

Absent

Mr. Mark Byelich, Council Rock S.D.
 Mr. James Hayden, New Hope Solebury S.D.
 Mrs. Betty Huf, Centennial S.D.

Others in Attendance:

Mrs. Denise Dohoney, Assistant Director
 Mr. Richard Hansen, Facility Supervisor
 Mrs. Roberta Jackiewicz, Assistant Board Secretary
 Mr. Vincent Loiacono, Director of Facility Operations
 Mrs. Stacy Pakula, Career and Technical Education Supervisor
 Mrs. Kathryn Strouse, Administrative Director
 Mr. John A. Torrente, Esq., Alternate for the School Solicitor
 Mr. Robert Vining, Business Manager

- II. Guests at the meeting included Mr. Stephen Boccella, Maintenance Mechanic, Mr. Paul Carney, Welding Technology Teacher, Mr. Arthur Hunt, Custodian, Mr. Allan Roberts, Engineering Related Technology Teacher, Mr. Bradley Rosenau, Commercial Art and Design Teacher, Mr. Richard Shustack, Maintenance Mechanic, Mrs. Robin Shustack, and Mr. Michael A. Wolf, Boenning and Scattergood, Inc.
- III. Mr. Kleinschmidt reported that 90% of our students scored proficient or advanced on their NOCTI exam this spring. This score exceeds Pennsylvania state benchmarks and is quite an accomplishment. In addition, our students earned over 1700 industry recognized certifications.

Mr. Kleinschmidt noted that our students attended trips to Dorney Park and a Phillies game that were sponsored by SkillsUSA. He also mentioned that he attended the annual Senior Scholarship and Awards assembly held on May 28, where students received scholarships, tools, and awards from local organizations and sponsors in recognition of their accomplishments at Middle Bucks. Mr. Kleinschmidt also attended our annual Senior Recognition Ceremony on June 4, where our 241 graduates were recognized.

He thanked Mr. Miller for attending the ceremony and congratulated the Class of 2015. Mr. Kleinschmidt also thanked Mrs. Strouse, MBIT Administration, faculty and staff, who worked to make the evening such a great success and said their efforts are greatly appreciated.

- IV. Ms. Driban commented that it's awesome that we are in the news so often. She loves getting our press bulletins that are page after page of all the cool things that our students are doing. She said it's always nice to share them with people she talks to about MBIT and with the community. Ms. Driban thanked Mrs. Strouse for providing the report and keeping the Executive Council well-informed of everything the students are doing.

Mr. Gamble thanked Mr. Smith for the fantastic plants that he bought from the Practical Environmental Landscaping program. He said they are growing really well in his garden.

- V. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the minutes of the May 11, 2015 meeting. Attachment 1 (pg. 8)

- VI. Routine Business:

Mrs. Unger arrived at 5:42 PM

A. Administrative Report

1. Mrs. Strouse recognized the retirement of Mr. Allan Roberts, Engineering Related Technology Teacher and Mr. Richard Shustack, Maintenance Mechanic. She also thanked them on behalf of the students and staff for their service.
2. Mr. Vining explained there are three issues of bonds outstanding; the Series of 2003, Series of 2006 and Series of 2014. He noted that the interest rate environment is such that there is presently an opportunity to refinance the remaining 2006 bonds. He introduced Mr. Michael Wolf of Boenning and Scattergood, Inc. to discuss the transaction being recommended.

Mr. Wolf explained the prior bond transaction and the amount of savings realized that were used to fund building projects. He also explained the current debt service and current savings that would result from the refinance of the remaining portion of the 2006 Series. He recommended the Executive Council select a target as was done in the past, and said it is traditional to pick a target of 3%. He also discussed the savings, term of the debt, possible money that would be available for projects, current interest rates, expected rating, and fees and costs associated with the transaction. There was also a discussion about including the Series of 2003 bonds in the transaction.

Attachment A

Mr. Miller moved, Ms. Driban seconded, passed unanimously, to refer the refinance of the remaining Series of 2006 Bonds to the Middle Bucks Area Vocational Technical School Authority, with a floor of 3% and costs consistent with the proposal and amended to include the Series of 2003 Bonds with the same criteria. Attachment A

- B. Ms. Driban moved, Mr. Gamble seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 14)

C. Committee Reports

1. Mrs. Strouse reported that the Professional Advisory Council meeting scheduled on Tuesday, June 2, 2015 at Noon was cancelled. Attachment 3 (pg. 16)
2. The Finance Committee meeting scheduled on Tuesday, June 2, 2015 at 4:30 PM was cancelled. – Mrs. Kelly Unger, Chairperson. Attachment 4 (pg. 17)
3. Mr. Jagelka reported that the savings from a bond refinance could be used to fix the roofs, which are in dire need. There was a study that showed there are significant issues coming up for us. - Mr. Joseph Jagelka, Chairperson. Attachment 5 (pg. 18)
4. Dr. Foster, Chairperson of the Program, Policy and Personnel Committee reported there was nothing to add to the minutes. He said they discussed the Act 93 Agreement, visited the idea that the sending districts should work with MBIT when there is litigation and Mrs. Strouse reported the enrollment figures to the committee. There are 781 students enrolled with a 45% special needs population. The committee also discussed the salary increases for the non bargaining unit personnel, which averaged out to 1.56%. There was a 2% increase, and depending on performance, some got more and some got less. Attachment 6 (pg. 19)

There was discussion that the percentage of special needs students is a little lower than last year, however, it will change between now and the beginning of the school year.

- D. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to approve the Cash Payments Report for May. Attachment 7 (pg. 21)
- E. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to approve the Treasurer's Report for April. Attachment 8 (pg. 39)

VII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mr. Miller seconded, **passed** unanimously, to approve the proposed 2015-16 educational programs and staffing as revised. Attachment 9 (pg. 55)
2. Ms. Driban moved, Mr. Miller seconded, **passed** unanimously, to place the Construction Carpentry program on probationary status for the 2015-16 school year.

It was asked if this is the first time Construction Carpentry is on probation. Mrs. Strouse explained this program is rebuilding; there is a new teacher and we are still growing. It's the same thing with the Computerized Drafting & Engineering Graphics program. The teacher retired and the program had dwindled down to 7 students and now it's up to 22, but we're not quite where we need to be. Those teachers are moving in the right direction, both programs have between 9 and 11 new students for the upcoming year. Mrs. Strouse said she thinks they need one more year. They are getting out there and promoting their programs and the Computerized Drafting & Engineering Graphics teacher got the program ADDA accredited. Mrs. Strouse thinks these are all things that help us move in the right direction. They both need about 2 more students and they may have them by August.

3. Ms. Driban moved, Mr. Miller seconded, **passed** unanimously, to place the Computer Drafting and Engineering Design program on probationary status for the 2015-16 school year.
4. Ms. Driban moved, Mr. Miller seconded, **passed** unanimously, to place the Dental Occupations program on probationary status for the 2015-16 school year.
5. There was no action taken on the motion to place the Health Occupations program on probationary status for the 2015-16 school year due to the program enrollment meeting the required benchmark.
6. Ms. Driban moved, Mr. Miller seconded, **passed** unanimously, to approve the revised Act 93 Agreement effective July 1, 2015 through June 30, 2018 as amended on Page 6, under Benefits, "Benefits shall be consistent with teachers' contract as may be amended from time to time and Middle Bucks Policy/Administrative Procedures." Attachment 10 (pg. 56)

There was discussion about the Cadillac Tax effective in 2018. Mr. Vining noted that the consortium is aware of the excise tax and have reviewed who may hit it in 2018. He also discussed the health plans MBIT offers and associated costs, changes in plan designs for ER Copays, educating staff and labor leaders on premium costs, drivers of premium costs, and awareness of costs for imaging services, all with the intent of putting off the Cadillac Tax as

long as possible. The consortium issued some education pieces to all the labor leaders on the excise tax and about using in network providers and out of network providers. It was asked if the Memorandum of Understanding with the Consortium has an exit if needed. Mr. Vining said it does and added that the Consortium has done well and they are encouraging wellness.

There was a question that asking if the tuition reimbursement change is a savings. Mrs. Strouse said it is a little more than what we paid. The problem is that the price of the tuition has gone up and the old cap won't let the person who is trying to get their certification take the courses. We are staying about the same percentage wise. There was a comment that it actually benefits the school because it guarantees that the Administrators keep up with all of their certifications, still pursue learning and it gives them the ability to keep going back and refining skills or bringing new skills to the table. There was also a discussion about the change in giving annual increases to anyone on leave and that now we are pro rating the annual increase only if they are not on professional development. There was further discussion that we are guaranteeing increases for the life of the contract as opposed to an annual review. It was noted that this is being done the same way as it is being done in the contracts at all four of the sending school districts.

7. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to approve salary increases for non-bargaining unit personnel, for the 2015-16 fiscal year with a 1.56% base percentage increase.
8. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to approve the employment of the 2015 summer staff, with statutory benefits. Attachment 11 (pg. 71)
9. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to approve the fall 2015 Adult Evening School programs and the employment of the Adult Evening school staff. Attachment 12 (pg. 72)
10. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to approve the additions to the substitute staff listing for the 2014-15 school year. Attachment 13 (pg. 73)
11. Ms. Driban moved, Mr. Miller seconded, passed unanimously, to extend the benefits provided through the Act 93 Agreement to the Business Manager.

It was asked why this wasn't done up to this point. Mrs. Strouse explained it has always been done this way and Mr. Garton thought because there was a new contract being approved, we should address it as well. The Director and the Business Manager, according to School Code, are not permitted to be a part of the Act 93 group and that is why you vote to extend the benefits. It was mentioned that the Director was not included in this motion for approval because our Superintendent of Record is on a medical leave and Mrs. Strouse has not been evaluated at this time. Ms. Driban added that we normally approve both the Director and the Business Manager together in this motion.

B. Policies

1. Ms. Driban moved, Mr. Gamble seconded, passed unanimously to accept for first reading revised Board Policy No. 222, Tobacco, in the Pupils Section. Attachment 14 (pg. 74)
2. Ms. Driban moved, Mr. Gamble seconded, passed unanimously, to accept for first reading revised Board Policy No. 806, Child/Student Abuse, in the Operations Section. Attachment 15 (pg. 76)

C. Other Matters for Consideration

1. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the Memorandum of Understanding between Warwick Township Police Department and Middle Bucks Institute of Technology. Attachment 16 (pg. 96)
2. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to reappoint Dr. Bohdan Martynec as school physician for the 2015-16 school year.

It was asked what the School Physician does in an average year. Mrs. Strouse explained he writes the standing orders and we usually treat him to lunch in the restaurant or we give him plants from the garden for compensation.

3. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the field trips and non-paid work-based experiences for the 2015-16 school year. Attachment 17 (pg. 110)
4. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the primary textbooks for all programs for 2015-16 school year. Attachment 18 (pg. 125)

It was asked who reviewed the textbooks. Mrs. Strouse explained that there is an Occupational Advisory Committee for each program that meets in April and reviews the textbooks to see if they contain the information that the students should be learning. Then Mrs. Strouse and Mrs. Dohoney review them based on our policy. Our policy says they should be less than five years old, unless the Occupational Advisory Committee approves them because there is not a current version of the textbook.

It was asked if there should be an Executive Council committee here that also reviews them. Mrs. Strouse noted that the Occupational Advisory Committee is the best technical expert as to whether the book is current with industry. There was a comment that the School Board members on the appropriate committee at the sending districts review their textbooks.

After a lengthy discussion, it was determined that the Program, Policy and Personnel Committee would review any change in textbooks. Mrs. Strouse said that we would have to have the Occupational Advisory Committees

review them in October so there is time to get them to the Executive Council for approval in the spring. We can come up with a list of when they are due for review. It was decided that we should add that the board be brought in to the review process going forward and that the policy would need to be edited to reflect that change.

5. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the out of state professional development. Attachment 19 (pg. 129)
 6. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the Services Agreement and Supplement with InfoSnap to provide online student information processing and PowerSchool integration at a cost of \$3,780 for a one time set up fee and an annual service fee of \$7,560 to be funded by the General Fund. Attachment 20 (pg. 130)
 7. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to extend the contract for cleaning and custodial services with Interstate Maintenance Corporation for two years through June 30, 2017.
 8. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to authorize use of Public Surplus to advertise for sale equipment identified as excess, obsolete or surplus and to complete sales transactions resulting from on-line auctions of items advertised. Any and all proceeds must be deposited into MBIT General Fund bank account. Attachment 21 (pg. 134)
 9. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the transfer of \$100,000 to the Capital Reserve Fund consistent with the Capital Reserve Fund resolution from MBIT General Fund unspent 2014-15 budget balance. Attachment 22 (pg. 136)
 10. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve budget transfers. Attachment 23 (pg. 137)
 11. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to cancel the July Executive Council meeting and to authorize the administration to pay bills to be ratified in August.
- VIII. Ms. Driban moved, Mr. Gamble seconded, passed unanimously, to adjourn the June 8, 2015 meeting of the MBIT Executive Council at 6:45 PM.

Respectfully submitted,

Joseph Jagelka
Secretary

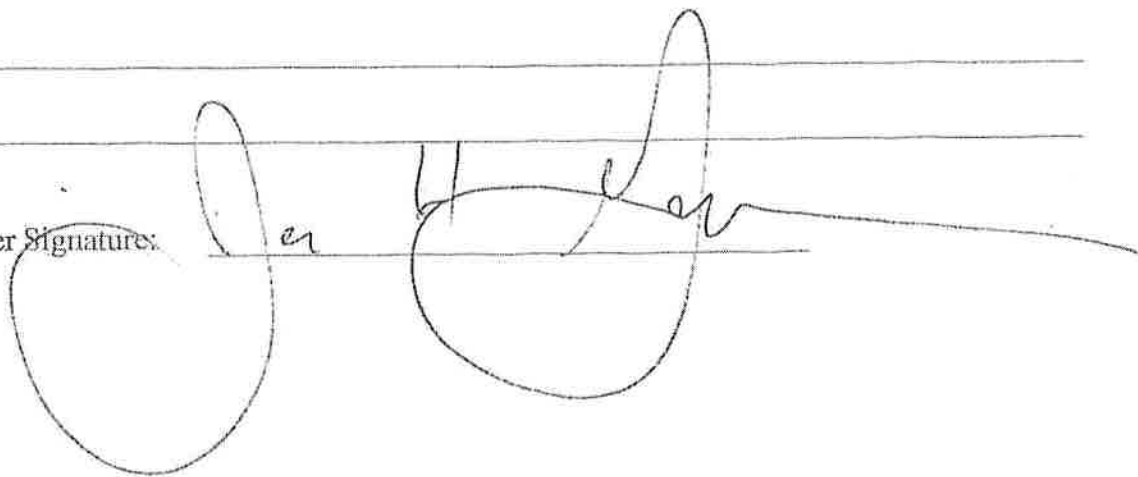
Roberta Jackiewicz
Assistant Secretary

**School Board Meetings
Board Member Abstention Form**

Board Meeting Date: 9/8/15

Agenda Item: VI - A Approval of Accounts Payable
Check Disbursements

Reason for Abstention: my wife Erica Gumble
is on the list.

Board Member Signature: 

**School Board Meetings
Board Member Abstention Form**

Board Meeting Date: 9/8/15

Agenda Item: VI - A Approval of Accounts Payable
Check Disbursements

Reason for Abstention: Husband's company, KeyStone Tree Expert Co.,
performs tree care for CB/D.

Board Member Signature:

Scayla B. D. Ruelin

**Central Bucks School District
Audit Response
September 8, 2015**

DATE OF BOARD MEETING ADOPTING RESPONSE AND CORRECTIVE ACTION PLAN

The Board met at its regularly scheduled meeting on September 8, 2015. At that meeting the Board adopted this Response and Corrective Action Plan.

DESCRIPTION OF FINDING OR OBSERVATION

In concluding "that the District complied, in all material respects, with certain relevant state laws, regulations, contracts, grant requirements, and administrative procedures," the Auditor identified the following "observation" which the Auditor described as "unrelated to compliance": "The District will pay an estimated \$390,728 as a result of the Superintendent's early termination."

STATEMENT OF CONCURRENCE OR NONCONCURRENCE

The District concurs, in part, with the observation. The District concurs that it paid the former Superintendent in accordance with his contract. Specifically, the former Superintendent was paid pursuant to the early termination clause contained in his contract. In exchange for the payments made, the District received a General Release of all potential legal claims available to the former Superintendent.

The District does not concur with some of the commentary which follows the observation.

THE DISTRICT'S RESPONSE TO THE OBSERVATION

There is no question the District paid the former Superintendent in accordance with the early termination clause contained in his contract. The former Superintendent's contract was entered into on July 24, 2012. The contract contained the early termination language set forth in the Auditor's report. At the time the contract was drafted, the early termination language was standard in many Superintendent contracts throughout the Commonwealth. Two months after the contract was signed, the Legislature, partly in response to the prevalence of such terms in Superintendent contracts and other prior buyouts in other districts under such clauses, passed Section 1073 of the Public School Code, 24 P.S. § 10-1073, which was signed by Governor Corbett and became law on September 10, 2012. Had § 10-1073 become law prior to the District entering into the contract with the former Superintendent, the limits on early termination clauses contained therein would have been included in the former Superintendent's contract.

The Auditor provides commentary on the search that lead to the hiring of the former Superintendent. The Auditor recommends that District "re-evaluate the effectiveness of hiring an outside firm during the superintendent search process before spending money on such services in the future." The District agrees with this recommendation and will look for assistance from the local Intermediate Unit when performing searches in the future.

The Auditor also recommends that the District "Provide as much information as possible to the taxpayers of the District explaining the reasons for entering into separation agreements and justifying the District's expenditure of public funds for this purpose." With all due respect to the Auditor and his staff, the District took extraordinary steps to inform the public of the reasons for entering into the separation agreement with the former Superintendent. After informing the former Superintendent of his termination, the Board President met with all District administrators at a previously scheduled meeting to inform the administrators of the termination and the reasons therefor. Administrators were invited to ask any questions they had and all questions were answered. The Board of School Directors then held a meeting open to all District employees on July 3, 2013. At that meeting, the Board President informed the employees of the steps taken to evaluate the former Superintendent's job performance, and the reasons for the termination were discussed. Employees were permitted to ask any questions they had, and all questions were answered. Later that evening, the Board of School Directors held a public meeting at which the Board President reviewed the steps taken to evaluate the former Superintendent's job performance and specifically addressed the reasons for entering into the termination agreement. As with the District employees, taxpayers were permitted to ask any questions they had, and all questions were answered publicly. All of this information was shared with the Auditors staff during the audit closing conference.

CORRECTIVE ACTION PLAN

Since the termination of the former Superintendent, the District has negotiated contracts with the current Superintendent and two Assistant Superintendents. Each of those contracts includes a termination clause which complies with 24 P.S. § 10-1073 and limits payouts for early termination as set forth in the School Code. No further corrective action is required.

RESOLUTION

See attached Resolution.

SUPPORTING DOCUMENTATION


No additional documentation is required.

IMPLEMENTATION DATE OF CORRECTIVE ACTION

All corrective action has been taken. No additional monitoring is required as all current contracts meet the requirements of 24 P.S. § 10-1073. The District will ensure that all future contracts also comply with 24 P.S. § 10-1073.

Attest:

CENTRAL BUCKS SCHOOL DISTRICT


Secretary

By: 
School Board President

**RESOLUTION
CENTRAL BUCKS SCHOOL DISTRICT**

**A RESOLUTION OF THE BOARD OF SCHOOL
DIRECTORS OF THE CENTRAL BUCKS SCHOOL
DISTRICT ADOPTING THE RESPONSE OF THE
CENTRAL BUCKS SCHOOL DISTRICT TO THE
AUDITOR GENERAL'S AUDIT AND APPROVING THE
CORRECTIVE ACTION PLAN.**

WHEREAS, the Auditor General of the Commonwealth of Pennsylvania audited the School District for the fiscal years ending on June 30, 2011, and June 30, 2012;

WHEREAS, the Auditor General made an observation with respect to the circumstances related to the termination of Dr. Rodney Green's employment with the School District; and

WHEREAS, the Pennsylvania Department of Education reviews the Auditor General's Audit Report, and as a result thereof, has requested that the School District prepare a response to the observation, including the Corrective Action Plan.


NOW, THEREFORE, be it resolved by the Board of School Directors of the Central Bucks School District as follows:

1. The Corrective Action Plan and response to the Auditor General's Performance Audit is attached hereto as Exhibit "A" and is approved as written.
2. The Superintendent is directed to send a copy of this Resolution, as well as the District's response to the Audit Report and the Corrective Action Plan to the appropriate State agencies.
3. This resolution was duly adopted at a publically advertised meeting of the Board of School Directors of the Central Bucks School District held on the 8th day of September 2015.

Attest:

CENTRAL BUCKS SCHOOL DISTRICT


Secretary

By: 
President